Forest Spirit Archers Ltd Risk Assessment

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| General Information: | | | | | |
| Site | Forest Spirit Wood land Area | | | Personnel Exposed to Risks e.g. Archers Public, Ground Staff & Visitors. |  |
| TaskProcedureLocation | Coaching Area | | | Archers |
| Visitors |
| Public |
| **Assessed By** |  | | |  |
| **Date** |  | **Next review** |  |  |

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| **Risk rating** | **Acceptable risk -** Monitor |
| **Significant risk –** Implement practicable control measures |
| **Unacceptable risk –** Avoid, substitute, implement measures NOW |

The Health and Safety Executive's Five steps to risk assessment.

Step 1: Identify the hazards.

Step 2: Decide who might be harmed and how.

Step 3: Evaluate the risks and decide on precautions.

Step 4: Record your findings and implement them.

Step 5: Review your risk assessment and update if. necessary.

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| **Risk Assessment: Coaching Area** | | | |  |  |  |
| **No.** | **Hazard:** | **Who is at risk** | **Control Measures to reduce risk:** | **Further Action** | **By Who** | **Done** |
| 1 | Slips, Trips & falls whilst walking to and from coaching area | Archers  Public  Visitors | * Beginners informed of suitable footwear. * Take care as ground is uneven. * Do not run when in forest. * Always pay attention to signs. * Always walk forward, NEVER backwards. * Always follow direction signs. * Follow the course targets in numerical order. |  |  |  |
| 2 | Getting hit by an arrow. | Archers  Visitors.  Public | * Only use steps provided. * Never run up Stairs. * Only walk in single file upstairs. |  |  |  |
| 3 | Walking into arrows | Archers  Visitors.  Public | * Course Director / Target Captain to decide if the tower is safe to use. Close if not. * Wear suitable foot ware. & clothing. * Remove snow from Steps. * Never run up and down Steps. * Never use Platform in Extreme high winds. |  |  |  |
| 4 | Looking for lost arrows behind targets | Archers  Visitors.  Public | * Use handrails. * Never walk to close to edge. * Never joke about on landing area. * Install signs about the danger. * Only 4 Archers on platform area. |  |  |  |
| 5 | Removing arrows from targets,  (injury to people behind) | Archers | * Archers to use the correct way for remove arrows. (One hand on the butt and the other removing the arrow.)   Archers to check behind them before removing arrows. |  |  |  |
| 6 | Walking back with arrows | Archers | If you have to walk back with your arrows they MUST be pointing to the floor or in a quiver. |  |  |  |
| 7 | Public not involved in activity, walking onto course | Public | Warning signs in various locations though out site, Telling them that archery is occurring. |  |  |  |
| 8 | Fire in Coaching Area | Archers  Visitors  Public | No smoking is permitted in practice area |  |  |  |