Forest Spirit Archers Ltd Risk Assessment

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|  General Information:  |
| Site | Forest Spirit Wood land Area | Personnel Exposed to Risks e.g. Archers Public, Ground Staff & Visitors. |  |
| TaskProcedureLocation  | Coaching Area | Archers |
| Visitors |
| Public |
| **Assessed By** |  |  |
| **Date** |  | **Next review** |  |  |

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| **Risk rating** | **Acceptable risk -** Monitor |
| **Significant risk –** Implement practicable control measures |
| **Unacceptable risk –** Avoid, substitute, implement measures NOW |

The Health and Safety Executive's Five steps to risk assessment.

Step 1: Identify the hazards.

Step 2: Decide who might be harmed and how.

Step 3: Evaluate the risks and decide on precautions.

Step 4: Record your findings and implement them.

Step 5: Review your risk assessment and update if. necessary.

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| **Risk Assessment: Coaching Area**  |  |  |  |
|  **No.** | **Hazard:** | **Who is at risk** | **Control Measures to reduce risk:** | **Further Action** | **By Who** | **Done** |
| 1 | Slips, Trips & falls whilst walking to and from coaching area  | ArchersPublic Visitors | * Beginners informed of suitable footwear.
* Take care as ground is uneven.
* Do not run when in forest.
* Always pay attention to signs.
* Always walk forward, NEVER backwards.
* Always follow direction signs.
* Follow the course targets in numerical order.
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| 2 | Getting hit by an arrow. | ArchersVisitors.Public | * Only use steps provided.
* Never run up Stairs.
* Only walk in single file upstairs.
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| 3 | Walking into arrows | ArchersVisitors.Public | * Course Director / Target Captain to decide if the tower is safe to use. Close if not.
* Wear suitable foot ware. & clothing.
* Remove snow from Steps.
* Never run up and down Steps.
* Never use Platform in Extreme high winds.
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| 4 | Looking for lost arrows behind targets | ArchersVisitors.Public | * Use handrails.
* Never walk to close to edge.
* Never joke about on landing area.
* Install signs about the danger.
* Only 4 Archers on platform area.
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| 5 | Removing arrows from targets, (injury to people behind) | Archers | * Archers to use the correct way for remove arrows. (One hand on the butt and the other removing the arrow.)

Archers to check behind them before removing arrows.   |  |  |  |
| 6  | Walking back with arrows | Archers | If you have to walk back with your arrows they MUST be pointing to the floor or in a quiver. |  |  |  |
| 7 | Public not involved in activity, walking onto course | Public  | Warning signs in various locations though out site, Telling them that archery is occurring. |  |  |  |
| 8 | Fire in Coaching Area | ArchersVisitorsPublic  | No smoking is permitted in practice area |  |  |  |