Forest Spirit Archers Ltd Risk Assessment

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|  General Information:  |
| Site | Forest Spirit Indoor Venue | Personnel Exposed to Risks e.g. Archers Public, Ground Staff & Visitors. |  |
| TaskProcedureLocation  | Indoor shooting Area | Archers |
| Visitors |
| Public |
| **Assessed By** |  |  |
| **Date** |  | **Next review** |  |  |

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| **Risk rating** | **Acceptable risk -** Monitor |
| **Significant risk –** Implement practicable control measures |
| **Unacceptable risk –** Avoid, substitute, implement measures NOW |

The Health and Safety Executive's Five steps to risk assessment.

Step 1: Identify the hazards.

Step 2: Decide who might be harmed and how.

Step 3: Evaluate the risks and decide on precautions.

Step 4: Record your findings and implement them.

Step 5: Review your risk assessment and update if. necessary.

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| **Risk Assessment: Indoors shooting** |  |  |  |
|  **No.** | **Hazard:** | **Who is at risk** | **Control Measures to reduce risk:** | **Further Action** | **By Who** | **Done** |
| 1 | Access to shooting area from Fire Door next to Target Butts. | ArchersVisitors | Fire door to be checked, to see if it’s closed before any shooting starts. |  |  |  |
| 2 | Archery butts falling on to archers when removing arrows for Targets. | Archers | Check all butts to see if secured to target stands before starting.Archers to position one hand on the butt and use the other hand to remove arrows.  |  |  |  |
| 3 | Archers: hair, clothing, jewellery, body piercing, badges etc. Become entangled with bow string resulting in personal Injury | Archers | Ensure archers tie back long hair and remove loose/dangling jewellery which might entangle with bow string.Coach to instruct new archers to wear appropriate clothing and footware. |  |  |  |
| 4 | Getting hit by arrows, | ArchersVisitors | All visitors to stay behind safety line. Only point arrows at targets.Only archers on the shooting line.Club night captains to do the calling for archers to shoot & also to collect arrows from targets. |  |  |  |
| 5 | Walking into arrows | Archers | Walk slowly down the side of the target. NEVER run.Wear suitable foot wear. |  |  |  |
| 6  | Removing arrows from targets, (injury to people behind) | Archers | Archers to use the correct way for remove arrows. (One hand on the butt and the other removing the arrow.)Archers to check behind them before removing arrows |  |  |  |
| 7 | Visitors getting injured | Visitors | Club night captain to monitor area around and behind archery range. Visitors to be inducted on the rules and shown an area that is safe for them to watch from. |  |  |  |
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